



CAREER RESOURCE CENTER
YOUR JOB SEARCH PARTNER

Career Resource Center Refund & Cancellation Policy

Effective 2/7/2020

CRC Memberships are active for one year from registration date.

CRC Memberships are non-refundable. Our volunteer advisors are here because they choose to invest their time and expertise to help you, and in return we request a commitment from you. Please take consideration before purchasing a membership that you understand the commitment. CRC services are based on availability and we will make every attempt to accommodate appointment requests, but we cannot guarantee availability for all requests. Utilizing CRC services is an ongoing program; an expectation that our services will resolve a job search in a set time frame is unrealistic.

CRC Memberships are not partially refundable. Job search varies in length for every individual, therefore there are no partial refunds for only utilizing part of a year.

Cancellations and rescheduling - Should you need to cancel or reschedule an advisor, specialist, or tutor appointment, you may do so by providing a 48-hour advance notice. We understand that there are times when this is not possible, however after 3 cancellations with less than a 48-hour notice, you will not be eligible to make an appointment for 30 days. Our service providers are volunteers, and make time in their schedule to help you, and their time is to be respected.